



Rules and Procedures of Convention for
The Sons of The American Legion
Detachment of Indiana

1. When a delegate desires to make a motion or address the Convention, he shall raise his hand until he is recognized by the presiding officer. Once recognized, he shall address the Chair as "Mr. Commander", then give his name and Squadron number and state his purpose for rising, before proceeding to speak on a matter or make a motion.
2. No Delegate shall be permitted to speak more often than twice on any one subject, unless he has made the motion relating to the subject, and then only three times; and no Delegate shall be permitted to speak longer than five (5) minutes on any one subject; not more than two Delegates from any one Squadron shall be permitted on the floor on any one subject.
3. The Convention Chairman with the approval of the Convention body shall appoint the following Committees to serve during the Convention:

Children & Youth
Rehabilitation
Americanism
Community Service
Resolutions and Assignments
Credentials
4. Resolutions of appreciation or memorial may be presented at any time during the Convention. No other resolution shall be offered from the floor of the Convention. All resolutions must be presented to the Resolutions and Assignments Committee, and must have been approved during the previous 11 months by an Indiana Squadron or Detachment District meeting or District caucus of Delegates to the State Convention or a Detachment Convention Committee, providing all eleven (11) Indiana Detachment Districts have authorized representation attending the Convention. Convention Committees will be permitted to submit resolutions which consolidate similar resolutions submitted during the previous 11 months by Indiana Squadrons or Detachment Districts.

5. All votes shall be by voice with the Chair deciding the outcome.
6. A roll call vote can be made at the request of (5) Squadrons
7. Any Delegate may ask for his Squadron to be polled as to how its members voted. At which time only those Delegates or Alternates representing Delegates on the Convention floor will be counted for voting purposes.
8. When a roll call is necessary or requested the Adjutant shall poll the Squadrons on the floor of the Convention when called upon by the Convention Chairman.
9. The vote of the Squadrons shall be called in numeric order, according to roll call of attendance.
10. Squadrons need not cast their vote as a unit, but the total number of votes cast for and against any proposition shall be announced by each Squadron Commander or its Delegate Chairman.
11. A motion shall be made and seconded and passed by majority to enter into nomination and elections.
12. Nominations for Detachment Officers shall be made from the floor on a roll call of Squadrons, in accordance with the order of roll call set forth in Paragraph 5 of this report provided that a Squadron when called may yield to another Squadron for purpose of a nomination. All Squadrons may nominate, second a nomination or pass.
13. There will be only one round of Nominations, unless more than three Squadrons pass on any one Nomination, then a second round will take place and only those Squadrons who passed will be able to nominate, second a nomination.
14. Nomination speeches shall be allowed. Nomination speeches shall be limited to no more than (5) minutes long, seconding speeches shall be limited to no more than (3) minutes long.
15. Nominated members shall have an opportunity to make a speech limited to no more than (5) minutes long.
16. In the event that more than two candidates are nominated for any office, the balloting shall continue until one candidate shall have received the majority of the vote of the Convention. In the election of the Vice Commanders, the first candidate to receive majority shall be elected. The balloting will then be resumed until one of the remaining candidates receives a majority of the

votes. Election of two (2) Northern Vice Commanders shall be by delegates of the 1st District to 5th District, inclusive, in order of roll call under Paragraph 5. Election of two (2) Southern Vice Commanders shall be by delegates of the 6th District to 11th District, inclusive, in order of roll call under Paragraph 5.

17. Order of nomination and election of Officers shall be as follows:

Sgt- at-arms

Finance Officer (Every 3 years)

Alt. N.E.C. (In odd ending years)

N.E.C. (In odd ending years)

Two (2) Vice Commanders (Northern Districts)

Two (2) Vice Commanders (Southern Districts)

Detachment Commander

18. If, after the roll call of all Squadrons for nominations have been completed for any office, and there have not been any nominations, that successive and complete roll calls by Squadrons shall be taken one more time for nominations, if after the second time no nominations are made for any office, the D.E.C. shall appoint a member to hold that office.

19. The Detachment Adjutant shall send invitations for the purpose of speaking and recognition to the following people:

Retiring Department Commander

Department Commander-Elect

Retiring Department Auxiliary President

Department Auxiliary President-Elect

Retiring Department Auxiliary Junior President

Department Auxiliary Junior President-Elect

Retiring American Legion Rider Director

American Legion Rider Director-Elect

American Legion Youth Champions

American Legion Chairman for S.A.L. Committee

20. All Committee Chairmen shall pick up report forms on Friday before Convention and have them ready by the start of Convention.
21. The Children and Youth Commission Shall plan one (1) or more activities suitable for all children and conduct those activities on the Saturday afternoon of the Convention.
22. Any Squadron not certified (30) days prior to the start of the Convention as stated in Article V, Section 5 of the Detachment Constitution shall be considered late certified. No late certified Squadron shall be seated at the Convention until a vote of the Squadrons legally present is made and approved to seat such Squadrons.
23. All Squadrons must be certified prior to the start of Convention Saturday morning to be able to participate in nomination of officers and election of officers.
24. The Detachment Adjutant shall have prepared an itinerary for the Detachment Convention and make such itinerary available to each Squadron before the start of the Convention.